



THE CITY OF SAN DIEGO
DATE OF NOTICE: October 22, 2026

NOTICE OF FUTURE DECISION

PUBLIC SERVICE EASEMENT VACATION

DEVELOPMENT SERVICES DEPARTMENT

As a property owner, tenant, or person who has requested notice, you should know that Development Services Department staff will make a decision to either approve, conditionally approve, modify or deny an application for an Easement Vacation to vacate a 4-foot unnamed easement along Zura Way, located at 6246 Montezuma Road. The 0.87-acre site is in the Residential Multiple Unit (RM-4-10) Base Zone within the College Area Community Plan area.

PROJECT NO:	PRJ-1158369
PROJECT NAME:	<u>6246 MONTEZUMA ROAD</u>
PROJECT TYPE:	EASEMENT VACATION, PROCESS TWO
APPLICANT:	LATITUDE 33 PLANNING & ENGINEERING
COMMUNITY PLAN AREA:	COLLEGE AREA
COUNCIL DISTRICT:	9
PROJECT MANAGER:	Sarah Hätinén, Development Project Manager
PHONE NUMBER/E-MAIL:	(619) 446-5394 / SHatinen@sandiego.gov

The decision by City staff will be made **without** a public hearing no less than thirty (30) calendar days after the date of mailing the Notice of Future Decision. If you want to receive a "Notice of Decision", you must submit a written request to the Development Project Manager listed above no later than ten (10) business days from the mailing date of this Notice. This project is undergoing environmental review.

The decision of the Development Services Department Staff can be appealed to the **City Council** no later than ten (10) business days after the decision date. Appeal procedures are described in [Information Bulletin 505](https://www.sandiego.gov/development-services/forms-publications/information-bulletins/505) (<https://www.sandiego.gov/development-services/forms-publications/information-bulletins/505>).

The decision of the City Council is final. Appeals may be filed by e-mail or in person as follows:

- 1) Appeals filed via e-mail/mail: Send the fully completed appeal application [DS-3031](https://www.sandiego.gov/sites/default/files/legacy/development-services/pdf/industry/forms/ds3031.pdf) (<https://www.sandiego.gov/sites/default/files/legacy/development-services/pdf/industry/forms/ds3031.pdf>) (including grounds for appeal and supporting documentation in pdf format) via e-mail to Hearings1@sandiego.gov by 5:00 PM on or before the last day of the appeal period; your e-mail appeal will be acknowledged within 24 hours.

You must separately mail the appeal fee by check payable to the City Treasurer to: City Clerk/Appeal, MS 2A, 202 C Street, San Diego, CA 92101. The appeal filing fee must be United States Postal Service (USPS) postmarked within 5 business days of the date the appeal is filed. Please include the project number on the memo line of the check.

- 2) Appeals filed in person: Bring the fully completed appeal application [DS-3031](https://www.sandiego.gov/sites/default/files/legacy/development-services/pdf/industry/forms/ds3031.pdf) (<https://www.sandiego.gov/sites/default/files/legacy/development-services/pdf/industry/forms/ds3031.pdf>) (including grounds for appeal and supporting documentation) to the City Administration Building—Public Information Center, 1st Floor Lobby, (Open 8:00 AM to 5:00 PM Monday through Friday – excluding City-approved holidays) located at 202 C Street, San Diego CA 92101, by 5:00 PM on the last day of the appeal period. The completed appeal form shall include the required appeal fee, with a check payable to: City Treasurer.

Please note that Community Planning Groups provide citizens with an opportunity for involvement in advising the City on land use matters. Community Planning Group considerations are a recommended, but not required, part of the project review process. Please use the Community Planning Group Contact at [Community Planning Groups Contact List | City of San Diego Official Website](https://www.sandiego.gov/planning/community-plans/cpg/contacts) (<https://www.sandiego.gov/planning/community-plans/cpg/contacts>) to inquire about College Area Community Planning Board meeting dates, times, and location for community review of this project.

If you have any questions about the project after reviewing this information, you may contact the Development Project Manager listed above. This information will be made available in alternative formats upon request.

Internal Order Number: 11004543



Development Services Department

Sarah Hatinen / Project No. 1158369
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San Diego, CA 92108-4423

RETURN SERVICE REQUESTED